

# APPLICATION FOR APPROVAL FROM TRANSIT NEW ZEALAND

"A TRANSPORT SYSTEM THAT BUILDS A BETTER NEW ZEALAND."

Please complete this form if you are considering a new subdivision or development project on or near a state highway, as written approval may be required from Transit New Zealand (Transit). Please also complete this form if you are proposing a new or changed access onto a state highway, even if this is not part of a new development.

Further details are provided in Transit's brochure "State Highways, Development and Access – what you need to know", available free from Transit offices or from [www.transit.govt.nz](http://www.transit.govt.nz).

Please submit the completed form to your local Transit Office (contact details on final page). You are welcome to discuss your proposal informally before completing this form. Transit staff will be pleased to offer help and advice, and do not charge for this service.

**YOU ARE STRONGLY ADVISED TO CONTACT YOUR TRANSIT REGIONAL OFFICE  
AS EARLY AS POSSIBLE FOR INFORMATION AND ADVICE**

## SECTION A: CONTACT DETAILS AND CHECKLIST

Applicant contact details	Consultant contact details (if applicable)
Name _____	Name _____
Postal Address _____ _____	Company name _____
Tel _____	Postal Address _____ _____
Business Phone _____	Tel _____
Mobile _____	Mobile _____
Fax _____	Fax _____
email _____	email _____
Please tick if preferred point of contact <input type="checkbox"/>	Please tick if preferred point of contact <input type="checkbox"/>

Section A: Contact details and checklist

INFORMATION CHECKLIST (Documentation to include with application)	Checklist ✓
Plan of the existing site (drawn to scale) and access arrangements	<input type="checkbox"/>
Scheme plan showing the proposal and proposed access arrangements (drawn to scale)	<input type="checkbox"/>
A copy of the Certificate of title(s)	<input type="checkbox"/>
Photographs of the existing and any proposed crossing places (from both directions)	<input type="checkbox"/>
	If applicable
A copy of the resource consent application (including the Assessment of Environmental Effects)	<input type="checkbox"/>
Any Traffic Impact Assessment or other specialist report	<input type="checkbox"/>

## SECTION B: DESCRIPTION OF YOUR PROPERTY

### B1. Location of site

**Locality/closest settlement** (eg. 12km south of Hamilton, 8km north of Cambridge):

**Closest side roads** (e.g 1.5km south of Airport Road):

**Postal address** (if different from address provided in section A):

### B2. Description of state highway

**Number** (e.g. SH1):

**Speed limit adjacent to your property** (e.g. 100 km/h):

### B3. Legal description (please attach a copy of the certificate of title):

### B4. Details of any cross lease situation

### B5. Details of any licenses to cross railway lines, etc.

### B6. Brief description of the *existing* land use and surrounding area (e.g lifestyle blocks, urban, agricultural etc)

### B7. Brief description of the *existing* access arrangements

## SECTION C: DESCRIPTION OF YOUR PROPOSAL

**C1. Description of of proposal –**  
*Please describe what you are proposing to do on the site. Attach further sheets if necessary*

**C2. Is your proposal for** (please tick):

**A subdivision or development requiring resource consent**  
(if you have ticked this box please move to section D)

**Change of access not requiring a resource consent**  
(if you have ticked this box please move to section G)

Section C: Description of your proposal



## SECTION E: SUBDIVISION DETAILS

**E1. Number of proposed lots**

**E2. Area (m<sup>2</sup>) of proposed lots**

**E3. Intended use of proposed lots**  
(eg. farming, lifestyle, residential, commercial)

**E4. Are there any proposed buildings for each of the new lots?**

No

Yes, in the future, but not now

Please give details:

**Yes, as part of this application**   
(if you have ticked this box you will also need to complete section F)

## SECTION F: DEVELOPMENT/CHANGE OF USE DETAILS

**F1. What is the general land use in the vicinity?**  
(e.g. agricultural, residential)

**F2. Is this application for a commercial or industrial development?**

Yes

No

**If yes please provide the following information:**

i) Details of peak traffic hours:

ii) Operating hours:

iii) Nature and size of the business:

iv) Main direction(s) of travel on state highway:

**F3. How will on-site manoeuvring be accommodated?**

**Will vehicles always be able to enter/leave in a forward direction?**

Yes

No

**Are there any particular access problems?**

**F4. How will on-site parking and potential loading spaces be accommodated?**

**Do you anticipate any occasions when vehicles will need to park or load off-site?**

Yes

No

**Are there any other particular parking or loading problems?**

**F5. Approximately how many vehicle movements per day (in and out) are likely to be generated from new activity on the site?**

**Cars:**

**Trucks and other heavy vehicles:**

**Other:**

**F6. At the peak period approximately how many vehicle movements per hour (in and out) are likely to be generated from new activity on the site?**

**Cars:**

**Trucks and other heavy vehicles:**

**Other:**

**F7. What measures if any are you proposing to address the effects of the activity on the state highway?**  
(please draw a diagram if this helps to illustrate your proposals)

A large, empty rectangular box with a thin black border, intended for drawing a diagram to illustrate proposals. The box is currently blank.

**SECTION G: ACCESS DETAILS**

**G1. Is your request for a new or changed access?**

New  Changed

If a changed access, what change is proposed?

**G2. Is the section of state highway onto which access is requested a Limited Access Road (LAR)?**

Yes   
 No   
 Don't know

**G3. Does the site currently access the state highway directly?**

Yes  No

If yes, how many accesses?

Crossing place numbers (if applicable):

Type of use (eg. farm use, residential):

Approximate number of vehicles per day

Cars:

Trucks and other heavy vehicles:

Other:

Type of surface:    Sealed  Unsealed

**G4. Does the site share any access(es) with other properties?**

Yes  No

If yes, how many properties is the access shared with?

Please provide details of any relevant right of way easements:

**G5. Is access to your property possible from any side roads?**

Yes  No

If yes, please name road:

**G6. Could access be shared with a neighbouring lot?**

Yes  No

If yes, please provide contact details of owner:

**G7. What is the use and standard of the new or changed access(es) to the site?**

Type of use (eg. farm use, residential):

Approximate number of vehicles per day

Cars:

Trucks and other heavy vehicles:

Other:

Type of surface: Sealed  Unsealed

**G8. How far along the road can you see unobstructed from the proposed new or changed crossing place (i.e. sight distances?)**

To the left (in metres):

To the right (in metres):

## SECTION H: SIGNAGE AND LANDSCAPING

**H1. Are there currently any (advertising) signs on the site visible from the state highway?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:	

**H2. Is any signage proposed in conjunction with this proposal (which will be visible from the state highway)?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give following details:	
Size:	
Location:	
Content:	
Size of lettering:	
Will sign(s) will be illuminated:	

**H3. Is there any significant existing landscaping, which may impact on visibility lines?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:	

**H4. Is any landscaping proposed adjacent to the state highway in conjunction with this proposal?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give following details:	
Species of plant:	
Size:	
Location:	
Any other landscaping features?	

**SECTION I: OTHER DETAILS**

**11. Is there any construction traffic associated with your proposal?**

Yes  No

**If yes, please give following details:**

Type of vehicles:

Number of daily vehicle movements involved (in and out):

Main direction(s) of travel on state highway:

Materials to be used:

Length of time for construction:

**12. If there is construction traffic, what methods to avoid, remedy or mitigate against adverse effects to or from the state highway are proposed?**

Empty response box for question 12.

**13. Please include any additional comments you may have in relation to this proposal.**

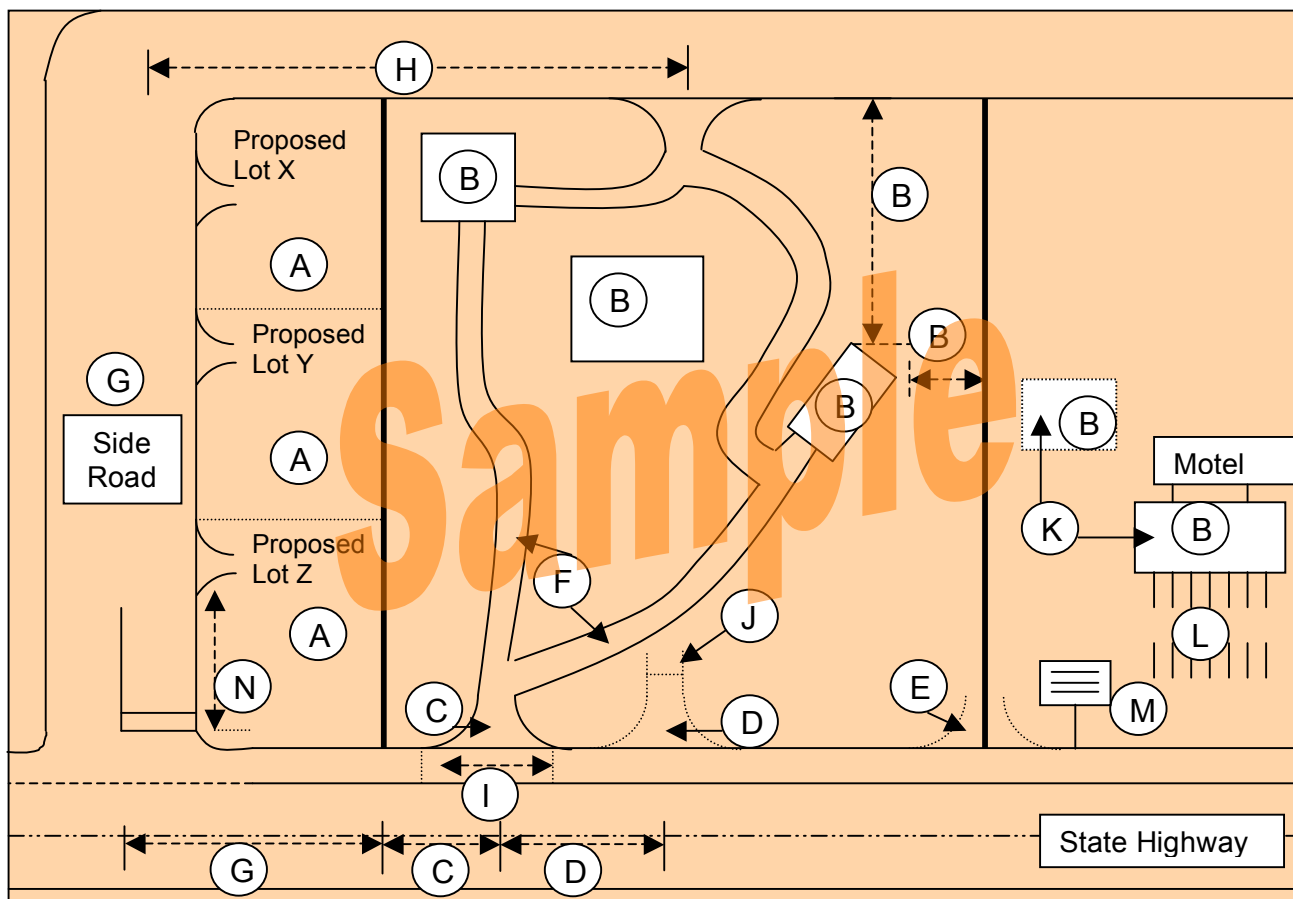
Empty response box for question 13.

**PLEASE INCLUDE A DETAILED DRAWING OF YOUR PROPOSAL.  
THE FOLLOWING INFORMATION IS THE MINIMUM REQUIREMENT**

*Transit requires a detailed drawing of your proposal. If you do not have a site plan of your subdivision or landuse activity please provide a sketch of the proposal.*

If insufficient information is provided your application may be returned with a request to provide additional information. The drawing given below is an example to indicate the type of information needed. Your drawing should be to scale and include the following points:

- A. Size and shape of existing and proposed lots (if any).
- B. Location, orientation and **use of all** existing and proposed buildings and structures.
- C. Location of **all** EXISTING accessways and gates including distances to existing and proposed boundaries adjacent to the state highway.
- D. Location of **all** PROPOSED accessways and gates including distances to existing and proposed boundaries adjacent to the state highway.
- E. Location of any shared access arrangements (Right of Ways, access lots, dual accessways etc).
- F. All internal roading.
- G. Location of side roads (if any).
- H. Location of all existing and proposed accessways on side roads (if any).
- I. Width of all existing and proposed accessways where they meet the state highway.
- J. Width of all existing and proposed accessways at the fence line.
- K. Gross floor area in m<sup>2</sup> of all existing and proposed buildings.
- L. Location and number of all parking spaces (if any) and manoeuvring areas.
- M. Location, size, and distance to boundary of all signage and landscaping (existing and proposed) by the state highway.
- N. Distance of all accessways along side road(s) from state highway intersection(s).



**FORMAL REQUEST FOR APPROVAL**

I request written approval from Transit to the application set out in this form, i.e.:  
 (please tick those that apply):

- Support for proposed subdivision or development from Transit NZ as an affected party  
 (under the Resource Management Act 1991)
  
- Approval to access a state highway which has been declared Limited Access Road  
 (under the Transit New Zealand Act 1989)

**Signed (Applicant)** \_\_\_\_\_

**Date** \_\_\_\_\_

Please return the completed application, along with the requested documents to the Planning team at your nearest Transit office. Contact details are as follows:

**Auckland Regional Office**

Tel (09) 368 2000  
 Fax (09) 368 2059

**Northland Sub-Office**

Tel (09) 430 4355  
 Fax (09) 459 6944

**Hamilton Regional Office**

Tel (07) 903 5100  
 Fax (07) 957 1437

**Tauranga Sub-Office**

Tel (07) 927 6009  
 Fax (07) 578 2909

**Napier Regional Office**

Tel (06) 835 1750  
 Fax (06) 835 0283

**Wanganui Regional Office**

Tel (06) 349 6520  
 Fax (06) 345 7151

**Wellington Regional Office**

Tel (04) 801 2580  
 Fax (04) 801 2599

**Marlborough Sub-Office**

Tel (03) 577 1850  
 Fax (03) 577 5309

**Christchurch Regional Office**

Tel (03) 366 4455  
 Fax (03) 365 6576

**Dunedin Regional Office**

Tel (03) 477 8527  
 Fax (03) 477 9237

Additional copies of this form and further information are available from the Transit New Zealand Website:  
[www.transit.govt.nz](http://www.transit.govt.nz)